

DEPARTMENT OF ECONOMICS
Faculty of Arts and Science
University of Toronto

JOB POSTING – SESSIONAL LECTURER - (Revised)

2010 Summer Session

ECO220Y1Y Quantitative Methods in Economics (Excel Course Module)

The Excel Course Module (ECM) is a mini-course contained within ECO220Y1Y. The purpose of the ECM is to train students to use Excel for statistics. Topics to be covered in ECO220Y1Y and the ECM include: Graphical and Tabular Descriptive Techniques, Numerical Descriptive Techniques, Data Collection and Sampling, Probability, Random Variables and Discrete Probability Distributions, Continuous Probability Distributions, Sampling Distributions, Introduction to Estimation, Introduction to Hypothesis Testing, Inference about a Population, Inference about Comparing Two Populations, Simple Linear Regression and Correlation, Multiple Regression, and Model Building.

Students attend ECM sessions throughout the year in computer labs to prepare them for the Excel test in which they must demonstrate competence in using Excel to do statistics. The instructor is responsible for creating and administering an ECM that creates a positive learning experience for students and complements the ECO220Y1Y course. The instructor sets up an ECM web site, prepares a mini-syllabus for the students, develops the content of the ECM, sets up multiple training sessions for students in U of T computer labs such that students can sign up for one that fits their schedule, trains teaching assistants to help with the instruction and grading, supervises teaching assistants, prepares and administers an Excel test, handles the grading of the test and communicating marks to students, addresses any student questions/concerns regarding the ECM and reports marks for the Excel Test to the instructors of ECO220.

Estimated course enrolment: 180

Estimated TA support: 140 hours

Schedule: TBD

Sessional dates: May 1, 2010 to August 31, 2010

Salary: \$6,695 (Sessional Lecturer I); \$7,145 (Sessional Lecturer II); \$7,495 (Sessional Lecturer III)

Qualifications:

- ✓ Demonstrated excellence in teaching over four or more years preferred
- ✓ Prior experience teaching this course at university level required
- ✓ Ability and experience teaching large classes preferred
- ✓ PhD or ABD in Economics strongly preferred

Description of duties:

- ✓ Preparation and delivery of module as described above
- ✓ Supervision of teaching assistant(s) assigned to ECM and paid by University
- ✓ Preparation, supervision and grading of tests and examinations in accordance with University regulations as described in the Faculty of Arts & Science Academic Handbook

Closing date: March 8, 2010

To be considered for this position, an application ([application form](#)) must be submitted electronically. Applicants must also attach a Curriculum Vitae in PDF format to the application form. If you have any questions, please contact [economics.recruiting \(at\) utoronto.ca](mailto:economics.recruiting@utoronto.ca). All applicants must have a valid email address.

Preference in hiring is given to qualified persons holding the rank of Sessional Lecturer II if advanced to that rank by the Department of Economics or - if advanced by another department - who have also taught at least 8 half courses or the equivalent for the Department of Economics in 4 of the past 6 years, as well as to recent U of T PhD graduates or ABDs.