

SESSIONAL LECTURER  
2008 Winter Session:  
January 1, 2008 to April 30, 2008  
POSITION POSTING

**MSL 2350H-S Museum Planning and Management: Projects, Fundraising and Human Resources**

The objective of this course is to provide students with a more in-depth understanding of fundraising in the museum environment, project management, and managing people. Students also study the role of collective bargaining agreements negotiated in the not-for-profit sector and engage in simulated negotiating sessions, as well as prepare a detailed plan for a project of their choice. Other topics covered include leadership and motivation.

Teaching Assistance will be provided if enrolment is sufficient.  
Salary: \$6,275 (Sessional Lecturer I) - \$6,775 (Sessional Lecturer II) per term

Qualifications:

Preferably candidates will have a completed, or nearly completed, PhD degree in an area related to the course or a Master's degree plus extensive professional experience in an area related to the course. Teaching experience preferred. Note: Graduate Students who are currently registered in a PhD Program at the University of Toronto are members of CUPE 3902 Unit 1 and are not eligible to apply for this position.

Description of Duties:

- Obtaining placements and matching students with placements
- Preparing course materials
- Delivering course content (e.g., seminars, lectures, and labs)
- Developing and administering course assignments
- Grading
- Supervising and collaborating with the work supervisors
- Holding regular office hours

Application Process:

Applicants must submit by November 20, 2007:

- Completed application  
(<http://www.hrandequity.utoronto.ca/Assets/jobs/empapp/3903u3appword.rtf>)
- Curriculum vitae

Application materials should be submitted by e-mail to [sessional@fis.utoronto.ca](mailto:sessional@fis.utoronto.ca). This notice is posted pursuant to the CUPE 3902 Unit 3 Collective Agreement. Please note that in accordance with that agreement, preference in hiring is given to qualified persons holding the rank of Sessional Lecturer II.

In accordance with the Employment Equity Policy, the University of Toronto encourages applications from qualified women and men, members of visible minorities, aboriginal peoples, and person with disabilities.

Posted on October 1, 2007